

WBFL, Inc

Articles of Constitutions

Article I

Name

**WBFL, Inc. Articles of Constitution
Adopted May 9, 2005**

Article II

The goal of the WBFL, Inc. shall be to implant firmly, in the youth of the community, the ideals of good sportsmanship, honesty, loyalty, courage, and reverence. In order that they may be finer, stronger, and happier boys and girls, and will grow to be good, clean healthy men and women.

The objective will be achieved by providing supervised competitive games or wholesome, constructive social activities. The supervisors shall bear in mind that the attainment of exceptional athletic skill and winning is secondary, and that the molding of future men and women is of primary importance.

**Article III
Membership**

Section 1. For this constitution, a member of this WBFL, Inc league shall be:

- A. Elected and appointed board members
- B. Head coaches and assistant coaches
- C. Team mothers/fathers
- D. Appointed committee members
- E. The parents or guardians of any player or cheerleader

Section 2. Any individual that is a member of this WBFL, Inc. league shall have the right to vote in league elections providing they have attended five general membership meetings during the year, three of which **must** be consecutive.

Section 3. All members of this league shall abide wholly with, and be subject to, the content of this Constitution.

Section 4. If any person connected in any manner with this league (including board members), exhibits conduct which is detrimental and in contradiction to any clause set forth in this Constitution, or to the purposes and policies of the league, the Board, by a two-thirds (2/3) vote, shall have the authority to suspend or expel said member. All board members must be notified of any meetings dealing with such disciplinary actions. A minimum of seven (7) voting Board Members **must** present to adjudicate such matters.

Article IV
Governmental Structure and Responsibilities

Section 1. This government of the WBFL, Inc. shall consist of the following members of the Board who are elected by the general membership.

- A. President
- B. Vice-President
- C. Corresponding Secretary
- D. Recording Secretary
- E. Treasurer
- F. Cheerleading Supervisor
- G. Two Parent Representatives
- H. Cheerleading Coaches Rep.

In addition the Head Coaches Representative elected by vote of the head coaches: and the NSFL & NSCA Representatives, appointed by a majority of the elected board, are also Board Members.

Section 2. The members of this Board, except the President, may vote on all matters brought Before it. The president may vote only if there is tie ballot. However, the President must vote in any disciplinary matters.

Section 3. All voting members are entitled to one vote only, on matters brought before this Board.

Section 4. This Board shall hear and examine the issues and determine the appropriate actions, if any, in any controversy or grievance that arises between members of this league, and any other problems about the conduct or ethical behavior of a member of the league.

Section 5. A member of this Board may not sit in judgment on any problem of grievance that arises within this league that he is part of but such Board member may be heard as a witness.

Section 6. This Board shall interpret, define, and explain the game rules and this constitution and its By-laws. The rules of play shall be those as defined by the League or Leagues to which this league is a member except as specifically listed in Article XII.

Section 7. All decisions arrived at by this Board shall be final and binding on all parties involved on matters brought before it. There shall be no appeal permitted.

Section 8. Nominations for the Board are made from the floor at the regular general membership meetings in October, November, and December. Prime qualifications are that the nominee **must** have attended three quarters (3/4) of the regular general membership meetings. The Presidential nominee **must** have served on the board before. If qualified persons are not nominated to the Board, and then the vacant positions are

filled

by Board appointment, except the office of President which is held by the Senior Head Coach.

Section 9. Elections for the Board are held at the December general meeting. The candidate who Receives the most votes cast of that particular office is elected to that office.

Section 10. The Head Coaches Representative is elected by a majority voter of the head coaches within the league. If, for any reason, an elected head coach cannot complete his term in office, an alternate shall be chosen by the head coaches and shall assume this position on the Board for the remainder of the term.

Section 11. All Board Members shall hold office for (1) year and there shall be no limit to the number of terms to which they may be re-elected or re-appointed.

Section 12. Whenever the office of President is declared vacant, the Vice President shall Immediately assume the post of President.

Section 13. Whenever any position of the Board, except the Head Coaches Representative, is vacant, the President may appoint a replacement from the active membership to fill the vacancy for the un-expired term.

Section 14. The duties of the President shall include issuing all Board directives and have the power to control and conduct all the affairs of this league; call and preside at all meetings; attend all functions conducted by the league and if unable to attend, shall have the right to appoint another to take his place; appoint all special committees and provide for all committees as needed; have full power over every facet of the league for which an existing Board Member is not charged and his decisions are vetoed by a majority vote of the board present to regularly scheduled or special meeting. He is charged with the responsibility for publicity and the fund raising activity of this league. The President may not be an active head coach during his term. Should a head coach become President, he shall appoint acting Head Coach and divest himself from all matters concerning his team. However the President and the President's team will maintain (and continue to accumulate) whatever seniority or tenure that existed before taking the position as President, for any future matters that may arise where a decision is based upon seniority or tenure.

Section 15. The duties of the Vice-President shall include aiding the President in the discharge of his duties; perform the duties of the President in his absence; assume immediately the office of President if that office becomes vacant. He is charged with the responsibility of the purchase, distribution, collection, and maintenance of all equipment and uniforms used by all teams; maintain a complete and running inventory; supply all equipment and supplies incidental to the playing of the games and purchase awards. However, no purchase with a value of more than \$500.00 is to be made without prior Board approval.

Section 16. The duties of the Corresponding Secretary shall include the handling of all correspondence about league matters. He will maintain an attendance register; oversee and keep files and records of all personnel, and see to membership notification of all meetings.

- Section 17. The Recording Secretary's duties shall include taking of the minutes at all regular and Board meetings. He will also read said minutes at the next respective meeting(s), and preserve complete statistical and historical data of the league.
- Section 18. The duties of the Treasurer shall include the responsibility for all the funds in the treasury; payment of all approved bills, keeping of an accurate record of the collection and disbursement of all monies of the League. This is accomplished by using pre-numbered receipts for the collection of funds; give a detailed report of the League's finances at the first regular scheduled meeting in each month. A financial report is also issued as requested by the President of the members of the Board. The treasurer shall also supply a report to the League Recording Secretary for the League's files. The treasurer should also be certain that the League, its personnel and participants are properly covered by insurance and process all claims made by members, acting as a liaison between the League and the Insurance Company or its agent.
- Section 19. The Parents Representatives shall act as liaison between Coaches, Players and the Board.
- Section 20. The Cheerleading Supervisor shall have complete responsibility for the Registration, and team assignment of all cheerleaders; handle the Procurement, distribution, collection and maintenance of all cheerleaders Uniforms. She will oversee any other matters about the cheerleaders.
- Section 21. The Concession is a paid position. The person who runs it shall be responsible for maintaining the Concession stand including purchases of supplies and equipment. However, no purchase with the value of more than \$500.00 is to be made Without prior Board approval.
- Section 22. The Head Coaches Representative shall represent the majority opinion of the Head coaches in the League on all matters before the Board. He is charged With the responsibility of holding monthly meetings of the head coaches and Polling their opinions on all matters before the Board. He must represent The majority opinion of all head coaches in the League, even when that Opinion is in direct contradiction to his own. If time does not permit a poll Of head coaches, he is free to use his own discretion when voting on an Issue. However, if he finds that his vote does not represent the majority Opinion of the head coaches, he is obliged to request the reopening of the Issue before the Board and reverse his vote. The board must honor his Request to reopen the voting only if such a voting change will have an effect On the outcome of the original vote. The cheerleading coaches representative is charged with holding monthly meetings of the cheerleading

coaches of the league. The coaches rep will direct all coaches and concerns and bring to the cheerleading coordinators attention, if such requests are not obliged it will then be brought to the boards attention.

Section 23. The NSFL/ NSCA Representative shall be responsible to attend all NSFL/NSCA meetings and functions and vote on issues as decided By the Board. The NSCA Rep is also responsible for supervising and Informing all cheerleading team moms of upcoming events, meetings and All other league matters.

Section 24. Anyone who has quit a board position, as opposed to resigning with notice Cannot be nominated or hold a board position. Anyone who has quit a Board position, as opposed to resigning with notice, will have their previous Board membership voided, no longer qualifying them for advanced Positions. Anyone who has been suspended from the WBFL, Inc. cannot be Nominated or hold a board position.

Article V Meetings

Section 1. The Board will be convened by the President of seven (7) other voting Officers, whenever it is necessary. The board shall have at least one (1) Regularly scheduled meeting per month, before the regularly scheduled General membership meeting.

Section 2. the presence of any seven (7) Board members at any Board meeting is a Quorum, and the meeting may proceed.

Section 3. General membership meetings shall be scheduled once a month. Special General membership meetings are called by the President, or by five (5) Members of this league, acting together, by contacting and requesting said Meeting through the President.

Section 4. The presence at any general membership meeting, of ten (10) members, Including seven (7) Board members is a quorum and the meeting may Proceed.

Section 5. Parliamentary procedures are followed at all general membership meetings.

Section 6. The order of business at all general membership meetings shall be as follows:

- A. Pledge of Allegiance
- B. Reading of the minutes

- C. Reading of correspondence
- D. Treasurers report
- E. Reports and/or commentary by League officials
- F. Special committee reports
- G. Old Business
- H. New Business
- I. Adjournment

Section 7. A coach's meeting may be held at the option of the President, once a month.

Section 8. Minutes of all meetings recorded and read at the next meeting.

Article VI Coaches

Section 1. Each team is allowed only four (4) Assistant Coaches and one (1) Head Coach.

Section 2. Head Coaches shall be responsible for their assigned team personnel whenever assembled as a team. They will train and equip their team in compliance with this constitution and the directives of the Board. Each coach is responsible for maintaining team rosters and records.

Section 3. The Assistant Coaches shall help the Head Coach of their team, as the head coach directs. He may assume charge of the team only in the absence of the head coach.

Section 4. The Head Coach is responsible to see that his team is represented at every coaches meeting. Failure to comply with this section will deprive the Head coach from taking his place on the field at the next regularly scheduled game.

Section 5. Upon the vacancy of a Head Coach position, during the Season, the WBFL Inc board members of this League, is responsible to appoint a Head Coach to fill the vacancy. The decision of this Board is final and binding on all parties involved.

Section 6. A Head Coach leaving their team to serve the League in other capacities, is allowed to return to his team before the first draft in the year following the year in which he left his team.

Section 7. In order to be considered for a Head Coaching position you must apply every year by filling out the necessary coaching application at football registration. A background check will also be required. Head Coach positions shall be determined by a closed ballot vote by a committee appointed by the WBFL Board. The committee shall consist of two board members and 2 general members.

Article VII
Financial Policy

- Section 1. The Board shall not permit the contributions of funds to individuals or teams And shall solicit same for the common treasury of the League. This Regulation is meant to discourage favoritism among teams and to try to Equalize the benefits of the League.
- Section 2. The Board must report to the active membership all income and expenditures On a regular basis.
- Section 3. No member, active or inactive shall receive any compensation, remuneration, Salary of fee for any job, duty, or assignment; it is understood that anyone Associated with the League does so entirely on a voluntary basis. The Board Of WBFL shall have the authority to hire, determine compensation, or Terminate for the concession stand position.

Article VIII
Dissolution

- Section 1. this league may be dissolved by a majority vote of the board, after which the Resolution is submitted to the general membership for a vote. A majority vote Of the membership present is required to begin the final steps of dissolution.
- Section 2. Directly upon affirmation to dissolve this League, the President will advise the Treasurer to cease payment of all outstanding bills, arrange for an immediate Inventory of all equipment, uniforms, and other physical assets; order an Accounting audit to establish the net worth of the League.
- Section 3. the Board will meet in extraordinary sessions with all past presidents still Active in League activities, and shall, upon receipt of the accounting audit and Inventory, and shall upon receipt of the accounting audit and inventory, Establish a schedule of disbursements and /or distribution for recommendation To and approval by the general membership at a general membership meeting.
- Section 4. Upon membership approval, the President will direct the Treasurer to pay all

Outstanding bills with all available funds and make disbursements in Accordance with the wished of the League.

Section 5. The Board shall then take all legal steps required by the laws of this State to Dissolve the corporation.

Section 6. If at any time during these proceedings, a way is found over the obstacles Casing dissolution, then this League will pursue that avenue so this League May continue to serve the youth of this community. All steps must be taken To preserve the League and insure its community before final dissolution.

Article IX Adoption and Amendment of Constitution

Section 1. This constitution, when adopted, shall supersede and supplant all existing and Past Constitutions and By-Laws of the WBFL, Inc. and in no way shall it be Regarded or construed to be retroactive, but it is binding on all members and Participants of this League from this day on.

Section 2. A proposed new Constitution or amendment shall be in writing and presented By the Board to the general membership at two (2) regular scheduled Meetings. At the third meeting the new Constitution or amendment are voted Upon and if (2/3) of the members present vote for adoption, it is declared a A statue of this League.

Article x Conference Divisions and Cheerleaders

Section 1. The league shall consist of the following designated divisions, which may be Changed by a two-thirds (2/3) majority vote of the Board present at a Regularly scheduled meeting:

- A. Cheerleaders
- B. Peanut Division
- C. Pee Wee Division
- D. Midget Division
- E. Pony Division
- F. Senior Division

Section 2. Cheerleaders are assigned to teams as near their age as possible.

Section 3. Each division shall have as many teams as possible, with each team Having no less than sixteen (16) players

- Section 4. All regulations about ages, weights, and divisions are subject to change Due to inter-league play with other leagues.
- Section 5. If a Peanut division is formed, it shall be comprised of five (5) and six (6) Year old players.
- Section 6. Each team shall participate in regularly scheduled games against teams in the Same division only, or with teams of equal age and weight outside the League.
- Section 7. All scheduled games within the League or outside the League are official, and Part of any determined of final WBFL, Inc.
- Section 8. During August there shall be three (3) scheduled practice sessions per week. Beginning in September there shall be only two (2) practice sessions per week. Regular practice nights are assigned by the Board. Practices may Only be held at League approved facilities.
- Section 9. Scrimmages and games involving teams outside this League before, during And after our playing season may be scheduled and played only with approval Of the Board.
- Section 10. Travel teams maybe established at any age level by the League and need Approval by a majority vote of the Board. Such travel teams shall follow The rules set forth by whatever traveling leagues the teams are members. However, these travel teams are still bound by our constitution for all other Matters. Both players and coaches are subject to strict behavioral code and **Must** represent the WBFL, Inc in the finest tradition of sportsmanship or Face immediate expulsion from the league.

Article XI

Player Registration and Qualifications

- Section 1. At a place and time set by the Board and before any opening game of the Season, all playing personnel will be certified to play in their proper division By:
1. Completing a registration form with parental (or guardian) consent.
 2. Payment of registration fees.
 3. Submitting proof of age
 4. Submitting to a weigh-in to show compliance with divisional weight requirements. All players must weigh-in on the official league scale.
 5. Any player in 'arrears' with uniform, equipment or money will not be permitted to register until satisfied.
- Section 2. All members of past seasons **must** be returned to the roster of their teams,

Unless graduated to another division or the original team no longer exists.

Section 3. Trading between teams is allowed only at the time of the first divisional draft And shall not be allowed thereafter, except for extraordinary circumstance, And then only with the consent of the players involved, their parents, the Trading coaches and the majority vote of the Board.

Section 4. If any returning player wishes to change teams within a division, he **must** State his desire prior to the first draft. He will then be placed in the open Draft and any head coach of any other team may choose him. The head coach Choosing this player will give the players old team an equivalent draft choice. This would allow the players original team, two (2) choices in the designated Round at the draft. Late registrants will not be given this opportunity and must Return to their original teams. Registrants failing to follow this procedure Shall be refused registration after the first draft.

Section 5. The head coaches will draft players based on the order of finish within the Division in the year immediately proceeding the year in which the draft Occurs. The last place team shall have first choice and each team shall Follow, accordingly to the order of finish until all players are selected. Later Drafts may be allowed for later registrants.

Article XII Rules of Play

Section 1. The rules and equipment required for use in League play shall conform to the Rules and standards adopted by the National Federation of State High School Associations, with some changes as stated in this Constitution for the Protection of the players and allowing for local traditions and policies.

Section 2. Changes in the rules shall be compiled and issued to all head coaches prior to The regularly scheduled games, during that season.

Section 3. All games may be postponed due to poor field conditions or bad weather by The NSFL Representative at any time before the arrival of the head referee For that game. Once a game is in progress, only the referee can call the game Due to inclement weather of field conditions. The NSFL Representative shall Immediately reschedule postponed games for the earliest possible time. If a Game is postponed while in progress; it is resumed from the exact point at Which it was postponed.

Section 4. If at anytime, a team cannot find twelve (12) players, a forfeit will be Declared and a 7-0 score will be final. This rule applies, unless both

Coaches, referees and League officials agree otherwise.

- Section 5. Every Player on all teams **must** play at least eight (8) plays in each game. Any head coach that knowingly does not follow this rule will be deemed To be exhibiting conduct which is detrimental to the League. An exception To this rule is the attendance and discipline policy. It is up to a head coach to Determine the plays if a player does not follow the guidelines of attendance And discipline.
- Section 6. Individual player discipline may be administered by the head coach after Notifying and receiving approval from the Parent Representative and another Board member.
- Section 7. No parent, guardian, relatives, or friends are allowed on the field at any time, Unless engaged in League activities on the field and during that game.
- Section 8. Each game shall consist of four (4) ten minute quarters, half time shall not Exceed twenty minutes. Each team is allowed four (4) time-outs per half.
- Section 9. During the regular season, any games ending in a tie shall go on the record as Tie games and there will be no overtime periods. However, playoff games That end in a tie shall be decided by the rules of the League of which the Teams are members.
- Section 10. One (1) coach per team is permitted on the field in the Pee Wee division.
- Section 11. One (1) coach is permitted on the playing field during all charged time outs. However, during an injury time out the coaches allowed on the field to Assist the injured player only.
- Section 12. No time out is charged to the team for injuries.
- Section 13. Players and coaches are confined to the area on the sidelines between the 30 Yard lines when not on the playing field. However, in the Pee Wee division, One coach and one player may exceed these guidelines.

Article XIII

Post Season Activities

- Section 1. A suitable ceremony, within the guidelines set by the League, may be Arranged after the playing season, for the presentation of awards.

Section 2. The League shall see that appropriate awards will be made to all participating Team members in each division.

Section 3. Special awards are made at the option of the Board.

Section 4. There shall be no awards of any kind given to any team, or a member of any Team, at the awards ceremony, except those authorized by the League. Failure to abide by this section shall subject the offending person, head coach, And his assistants to disciplinary action by the Board.